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19 June 1986

MEMORANDUM FOR: Deputy Director for Administration

FROM: [REDACTED]

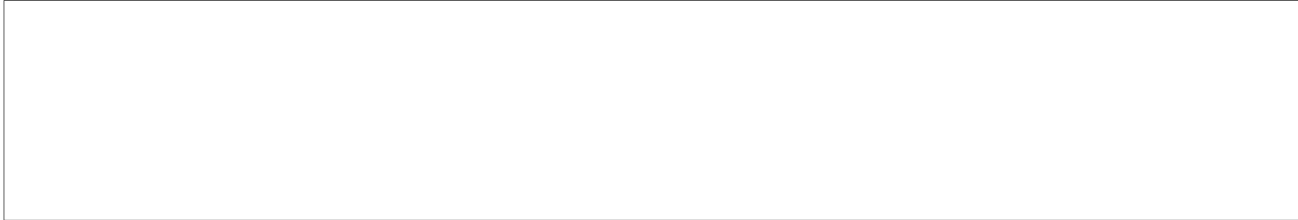
Director of Logistics

SUBJECT: Report of Significant Logistics Activities for
the Period Ending 18 June 1986 [REDACTED]1. Events of Major Interest That Have Occurred During the
Preceding Week:

* a. Last week, a representative from the Office of Logistics (OL) attended the third annual Document Security Conference. The attendees, officials, managers and technical experts of federal and state agencies responsible for the issuance or authentication of secure documents, met to explore some of the advanced technology and systems available to protect secure documents. It was concluded that specific parameters or guidelines for a secure printing system have not been set. A protective system for Printing and Photography Division's (P&PD) classified printing will more than likely require a special design system specifically for P&PD's requirements. OL will continue to monitor the commercial sector for the availability of secure printing methods and developments. [REDACTED]

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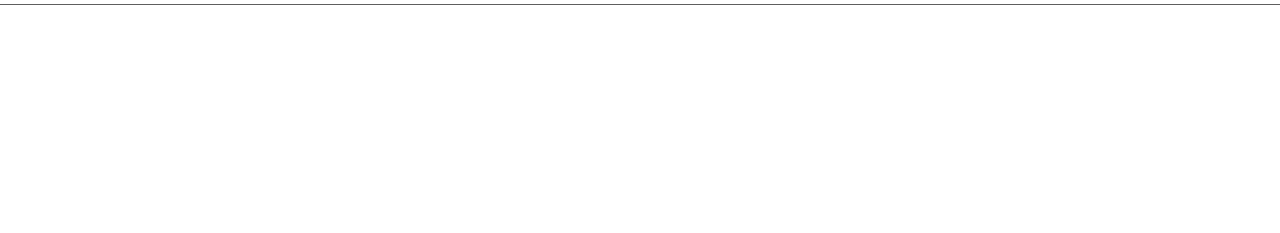


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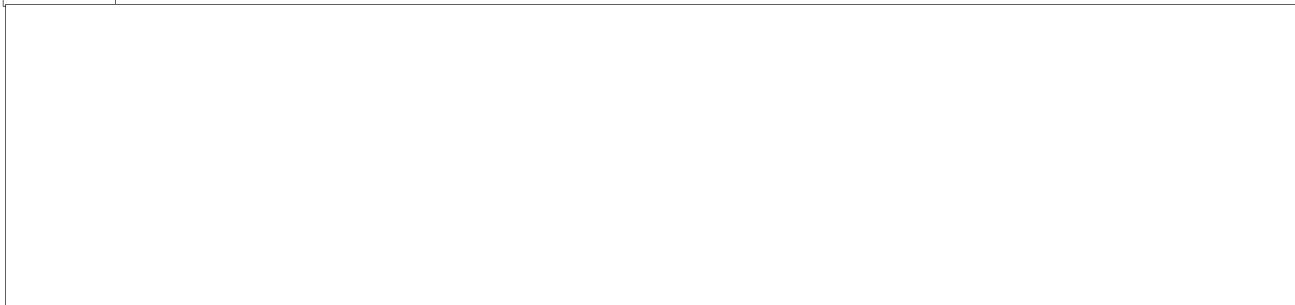
* d. OL received the lab results of the tests on the insulation material uncovered during the renovation of the first floor [REDACTED] The insulation tested to be 25 percent asbestos. A representative of the Safety Division, OMS, visited the site and is preparing a guideline on how to handle the situation. [REDACTED]



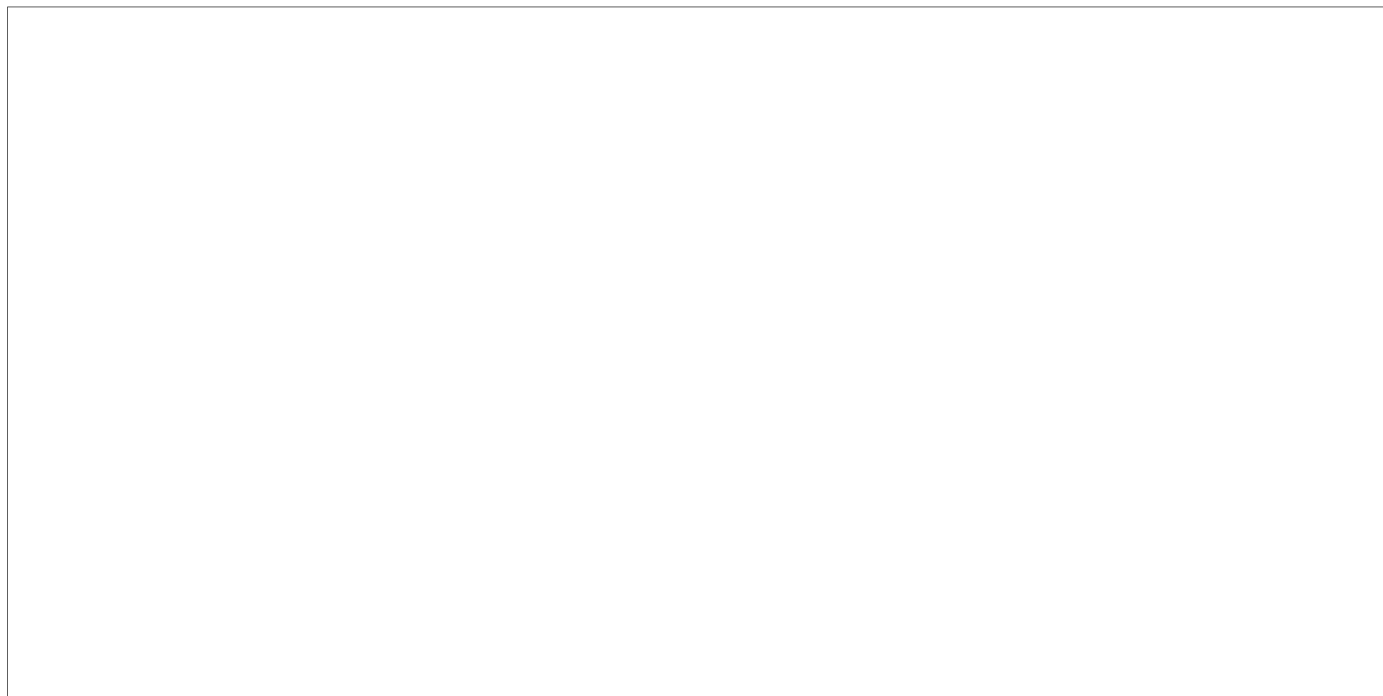
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f. In order to conclude the succeeding lease agreement for the Key Building, the General Services Administration has asked the Agency to concur in the installation of a sprinkler system throughout the building. Such installation would mean considerable disruption to Agency operations and could result in some expense to the Agency for moving or reinstalling specific, above-standard systems or equipment. The alternative to installation of a sprinkler system is acceptance by the Agency of the building as is and assumption of responsibility for fire safety according to federal regulations. OL has requested Safety Division, OMS, to evaluate the situation and recommend appropriate action.



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* j. OL sent a letter to the General Services Administration (GSA) Administrator requesting his assistance in making space available [redacted]



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* k. OL reports that the Federal Highway Administration removed approximately 4,000 cubic yards of surplus dirt this past week from the stockpile behind West Parking Lot on the Headquarters compound. The original agreement was for the removal of 12,000 cubic yards. The difference will be accomplished at a future time. [redacted]

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* l. Final graphics are being completed for a major briefing effort by the New Building Project Office, OL, for all new Headquarters Building (NHB) occupants. The NHB architectural and engineering firm was tasked to prepare the formal briefing package tailored for each individual office. The offices will receive background on the planning effort, building and compound highlights, an overview of the common/support areas for the building, and the layout of their NHB office space. In addition, the offices will be briefed on the construction status. [redacted]

25X1 m. As part of the Bid Package 3 (the Power House upgrade for the Headquarters compound) OL reports that the fourth new Carrier chiller is in operation. Demolition of the original chillers has also been completed. The final two new chillers are yet to be installed. []

25X1 * n. The new Headquarters Building (NHB) general contractor, Centex Construction Corporation, completed the last of the major concrete pours for the floors in the NHB on 13 June. Remaining miscellaneous concrete pours will be completed by early July. []

25X1 * o. OL reports that the construction on the perimeter road leading from the Route 123 gate to the front of the Headquarters Building is 90 percent complete. All that remains is to backfill dirt around the curbing and to install new light posts on the concrete bases. The roadway should be ready for parking on 25 June, making 17 supergrade parking spaces available. On 30 June, the contractor is scheduled to begin removing the curbing and light posts beside the 54 perpendicular spaces on the perimeter road in front of the building. []

* p. OL reports that the status of the renovation project for the Counterterrorist Center located, in 6F, 2G, and 6E corridors at the Headquarters Building, is as follows:

(1) Phase I, 6F corridor, was completed on 22 May.

(2) Phase II, 2G corridor, will be completed no later than 27 June. Construction is approximately 85 percent complete.

25X1 (c) Phase III, 6E corridor, will be started approximately 7 July, and is scheduled for completion by 28 July. []

25X1 * q. OL received a request on 17 June for the preparation of room 1A34 at Headquarters to house the Unauthorized Disclosure Analysis Center. Completion date for this project is 20 June. []

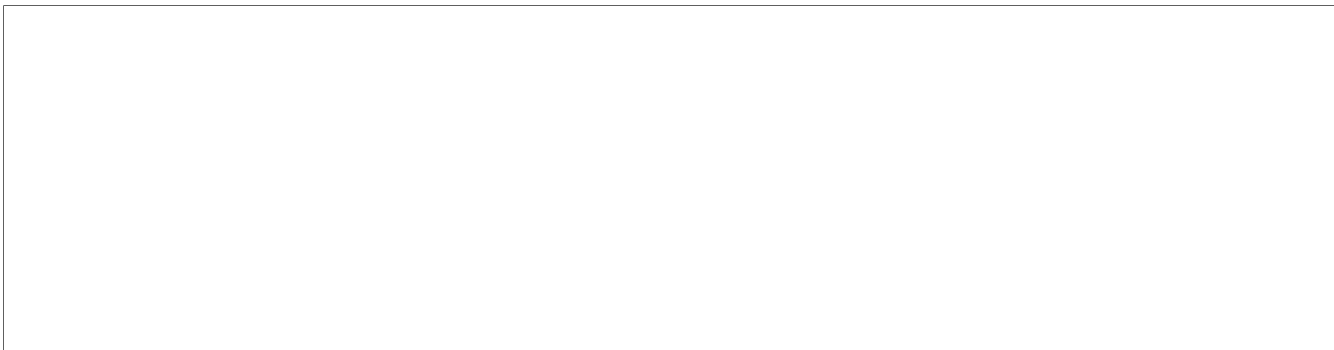
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25X1 s. On 18 June, two individuals from the Supply
Division represented OL as consultants during the ninth
25X1 running of [] a DA exercise for career trainees (CT).
25X1 The purpose of the exercise was to familiarize the CT
participants with the overseas support functions of the DA in
a highly interactive way. []

25X1 t. In preparation for the changeover of annual
dollar value reporting from the Office of Finance to OL
beginning in fiscal year 1986, all available information on
current property accounts has been entered into the Wang
Alliance Visual Memory database. Field activities will be
notified of the change in reporting requirements by book cable
at the beginning of the last quarter of the fiscal year, when
the usual reminder of the reporting requirement is sent.

25X1 u. On 16 June, OL representatives attended a
25X1 briefing regarding the proposed single-message format, which
will replace the complicated current message formats for
cables and telepouches. The new format will help alleviate
the misrouting of cables and telepouches due to inappropriate
crypts and indicators. It is estimated that it will be 8 to
10 months before the system modifications are complete and the
final format package is released. []

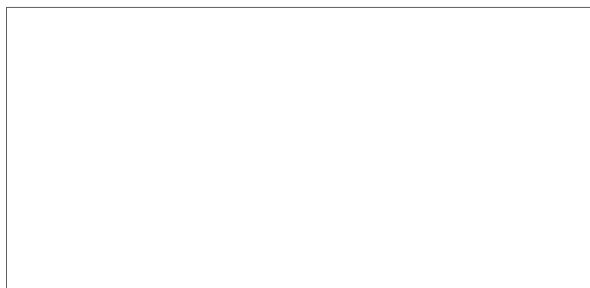
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2. Significant Events Anticipated During the Coming Week:

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None.



S E C R E T

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PRINTING AND PHOTOGRAPHY DIVISION
WEEKLY REPORT FOR PERIOD OF
12 June - 18 June 1986

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I. Items or Events of Major Interest that have Occurred
During the Preceding Week

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* A. Last week a representative from the Office of Logistics, Printing and Photography Division (OL/P&PD) attended the third annual Document Security Conference, (DOC/SEC '86). ~~The conference was held in Washington, D.C. and was hosted by the Bureau of Engraving and Printing. Policy officials, program managers, and technical experts of Federal and State agencies responsible for the issuance or authentication of secure documents, met to explore some of the advanced technology and systems available to protect security documents. Members from various Federal and State agencies exchanged information and ideas during informal breakout sessions. Although the conference proved to be somewhat interesting, the general consensus was that~~ *it was concluded that* specific parameters or guidelines for a secure printing system have not been set. A protective system for P&PD's classified printing will more than likely require a special design system specifically for P&PD's requirements. P&PD will continue to monitor the commercial sector for the availability of secure printing methods and developments.

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B. Members of the Office of Logistics, Printing and Photography Division (OL/P&PD) attended the Executive Communications Exchange sponsored by Xerox Corporation on 12 June 1986. The meeting was primarily held to make Xerox customers aware of their entire product line which includes workstations and copier/duplicators, as well as printing systems. After a brief introduction and discussion of Xerox's future strategy and direction, a quick tour and demonstration of each product marketed by Xerox was given. Upon completion of the tour, visitors were encouraged to see a full demonstration of the products that most interested them or pertained to their scope of work.

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* D. On 13 June a representative of the Office of Logistics, Printing and Photography Division (OL/P&PD) met with a representative from the Foreign Broadcast Information Service (FBIS) responsible for implementing and making operational the automated FBIS System for the Joint Publications Research Service (JPRS) and FBIS Daily Reports. The FBIS representative visited P&PD on Tuesday, 17 June for a demonstration and orientation of P&PD's prepress activities, for the purpose of an operational view in terms of personnel staffing, and the functionality for the current modernization project.

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II. Significant Events Anticipated During the Coming
Week

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S E C R E T

PMS WEEKLY REPORT

Period Ending on 18 June 1986

Items or Events of Major Interest That Have Occurred During the Preceding Week:

STAT 1. [] Deputy Chief, Procurement Management
STAT Staff (DC/PMS), OL, met with the Director of Logistics and
STAT [] OL Contract Training Officer, on 12 June 1986, to
review the contract training program. []

STAT 2. Representatives from the Foreign Ownership, Control or
Influence (FOCI) Panel met with Magnavox representatives on
13 June 1986, for the annual review of their voting trust.
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